

TOWN OF WAITSFIELD
APPLICATION FOR ACCESS (Curb Cut) TO A TOWN HIGHWAY
Town of Waitsfield * 4144 Main Street, Waitsfield, Vermont 05673 * (802) 496-2218

Owner(s) of Property _____ Telephone _____

Mailing Address _____

Applicant's Name (if different) _____ Telephone _____

Mailing Address _____

Town Road Name _____ Town Highway # _____

Parcel ID _____ Road Frontage of Parcel _____

Proposed use of curb cut (check as many as apply):

- | | | | |
|---------------------------------------|--------------------------------------|--|---|
| <input type="checkbox"/> Agricultural | <input type="checkbox"/> Residential | <input type="checkbox"/> Commercial | <input type="checkbox"/> Development Road |
| <input type="checkbox"/> Alteration | <input type="checkbox"/> Relocation | <input type="checkbox"/> Change of Use | <input type="checkbox"/> Other _____ |

Describe the exact location of the proposed access (distance from property lines, distance to nearby landmarks, etc.):

On the back of this sheet, or on a separate sheet, please provide a sketch of the parcel and road frontage indicating the location of the proposed driveway access, other existing accesses, the Town highway, drainage/ditches, trees, buildings, etc.

By signing below, the applicant represents that the information contained in this application is true and correct and that he or she is authorized to file this application.

Owner(s) Signature(s)

Date

Applicant(s) Signature(s)

Date

Please indicate by checking the box below that you acknowledge and accept the following:

- I acknowledge and agree that the property owner shall be responsible for the costs of installing and maintaining any driveway culvert, ditch, or other improvement required as a condition of this curb cut approval unless otherwise agreed by the Town in writing.

For Town Use Only

Application # _____

Date Received _____

Application Fee: \$25

Recording Fee: \$30*

Cash Check # _____

Please submit two separate checks

Check # _____

*\$15 for approval letter, \$15 for final permit

TOWN OF WAITSFIELD

**ROAD FOREMAN'S and FIRE CHIEF'S RECOMMENDATION REGARDING
APPLICATION FOR ACCESS TO A TOWN HIGHWAY
(CURB CUT)**

Applicant Name: _____ Application #: _____

Property Location: _____

ROAD FOREMAN: I recommend denial/approval of the above application for the following reasons or subject to the following conditions:

Road Foreman

Date



FIRE CHIEF: I recommend denial/approval of the above application for the following reasons or subject to the following conditions:

Fire Chief

Date

**TOWN OF WAITSFIELD
HIGHWAY ACCESS APPROVAL LETTER
(Curb Cut)**

APPLICATION NUMBER: _____ DATE OF ISSUE: _____

PROPERTY OWNER: _____

APPLICANT: _____
(If other than owner)

TOWN ROAD NAME & #: _____ PARCEL ID #: _____

APPROVED FOR: _____

Permission to do the work described on the application dated _____, for access to a Town highway is hereby granted, subject to the requirements of Vermont statutes, the Waitsfield Selectboard Highway Access (Curb Cut) Policy (December 14, 2020), the Vermont Agency of Transportation standard specifications B-71, and the following special conditions:

ADDITIONAL TERMS: This approval letter shall expire within two years of issuance unless work has been substantially (at least 50%) completed. **The applicant shall notify the Town, through the Planning & Zoning Administrator, of completion of the work within 14 days of completion. An access permit is not formally issued until a final inspection is completed and the work is determined to have been done in accordance with the Town's approval.** The decision is subject to all additional standards found in the Town of Waitsfield Highway Access Policy, adopted on December 14, 2020 by the Waitsfield Selectboard. The applicant is solely responsible for ensuring that the access sought is in compliance with applicable State laws and municipal land use ordinances.

WAITSFIELD TOWN ADMINISTRATOR:

_____ DATE: _____