

**Town of Waitsfield**  
**DEVELOPMENT REVIEW BOARD**  
**DRAFT Meeting Minutes**  
**December 14, 2021**

**1. CALL TO ORDER:** The meeting was called to order at 7:00 pm and was held in person at the Waitsfield Town Offices and online via Zoom.

**DRB Members Present:** Duncan Brines, John Donaldson (Chair), Gib Geiger, Steve McKenzie, Jim Tabor, Jonathan Ursprung.

**Staff:** Planning & Zoning Administrator JB Weir

**Others:** George McCain

**2. REVISIONS TO AGENDA, IF ANY**

No agenda revisions were necessary.

**3. PUBLIC FORUM**

Nobody was present for the public forum portion of the meeting.

**4. Application #4024-CU** by Brothers Building Company, Inc and Jenkins Properties, LLC for the construction of two 900 sq. ft. (30' x 30') additions, located at 438 Mad River Park, Waitsfield VT. The property is identified as #06004.000, located in the Industrial District.

Mr. McCain summarized the plans for the proposed additions, noting that there will be one addition for each of the businesses occupying the building. The Jenkins addition will be for storage, and the new Brothers area will be a spray shop. Neither one indicates any change in use at the property. Questions were answered, clarifying the location of parking, and verifying that neither of the new spaces will lead to an increase in traffic at the site.

**MOTION:** Mr. Geiger moved to close the hearing for Application #4024-CU. Mr. McKenzie provided the second. All voted in favor.

**5. APPROVAL OF MINUTES – November 23, 2021.**

The minutes of November 23, 2021 were approved.

**6. OTHER BUSINESS**

Rules of Procedure were reviewed, and several amendments agreed to. Mr. Weir will provide an updated version for review and approval at the next DRB meeting.

**7. ADJOURNMENT**

The public portion of the meeting was adjourned at 7:29 pm to move into deliberations.

**8. DELIBERATIONS**

The Board exited deliberations at 7:31 pm. Mr. Brines moved to adjourn the meeting. Mr. Geiger provided the second. All voted in favor.

Respectfully submitted,  
Carol Chamberlin, Recording Secretary