



TOWN OF WAITSFIELD

TOWN OF WAITSFIELD Emergency Management Coordinator

The Emergency Management Coordinator (EMC) assists the Emergency Management Director (EMD) in managing the local emergency management organization, including the identification of resources and the organization that would be used to support the Incident Commander (IC) during a natural or man-made disaster affecting the safety and welfare of the citizens of the Town of Waitsfield; assists with the creation and maintenance of the Local Emergency Operations Plan (LEOP); Assists in the management and supervision of the Local Emergency Operations Center (L-EOC) and acts as the EMD during 24-hour operations of the L-EOC; Assists with the facilitation of Emergency Management meetings with municipal stakeholders to discuss current emergency management plans, organization, equipment, training, and exercises; Assist with citizen preparedness initiatives; Assists with the coordination of volunteers and volunteer recruitment; participates in the creation of the Local Hazard Mitigation Plan (LHMP). In addition, completes a two (2) hour online training course and acts as an additional Incident Command System (ICS) subject matter expert.

Visit www.waitsfieldvt.us for more information or contact Town Administrator, Annie Decker-Dell'Isola, at 802-496-2218 ext.5 or townadmin@gmavt.net. Please submit a letter of interest to the Waitsfield Selectboard via email to townadmin@gmavt.net or to 4144 Main Street, Waitsfield VT 05673.