

Application #:.....Date Received:.....Fees: Zoning.....
Parcel #:.....Zoning District.....DRB:.....
Special Zoning Areas:.....Newspaper.....
 Approved (or Denied) by ZA on.....Total.....
 Referred to DRB because.....
Meeting Date(s).....
Decision.....
Comment.....

Owner.....Phone.....
(If not owner, letter from owner authorizing agent status is required) E-mail.....
Mailing Address.....Easements?.....
Location of Property (E-911 address).....Flood Plain?.....
Existing Use and Occupancy.....Wetlands?.....
Name of Business (if applicable).....Public Building?.....

Application is made to

- erect
- repair
- alter
- extend
- remove
- change use
- other

- one family dwelling
- commercial/bus
- light industrial
- accessory building
- industrial
- sign
- other

Description of proposed use and/or structure.....

Site Plan

- Enclosed
 - On next page
- (Show dimensions listed below on the site plan)

Roads: (some have restrictions)

- Private
- Town
- State
- Scenic Route 100
- Not Applicable

Type of Construction:

- Foundation.....
- Exterior Walls.....
- Roofing.....
- Estimated Cost of Construction:.....

Lot Size/Acreage of Lot:..... Frontage along Road.....
(i.e., 100x200; 20,000 sq.ft.; 1/2 acre, etc.)

After construction of the proposed structure, what will the setback be on the
Front Side (from road centerline).....Left Side.....
Right Side.....Rear.....
Nearest streambank/riverbank/pond..... % grade/slope from development to bank.....

Existing Structures/Use:

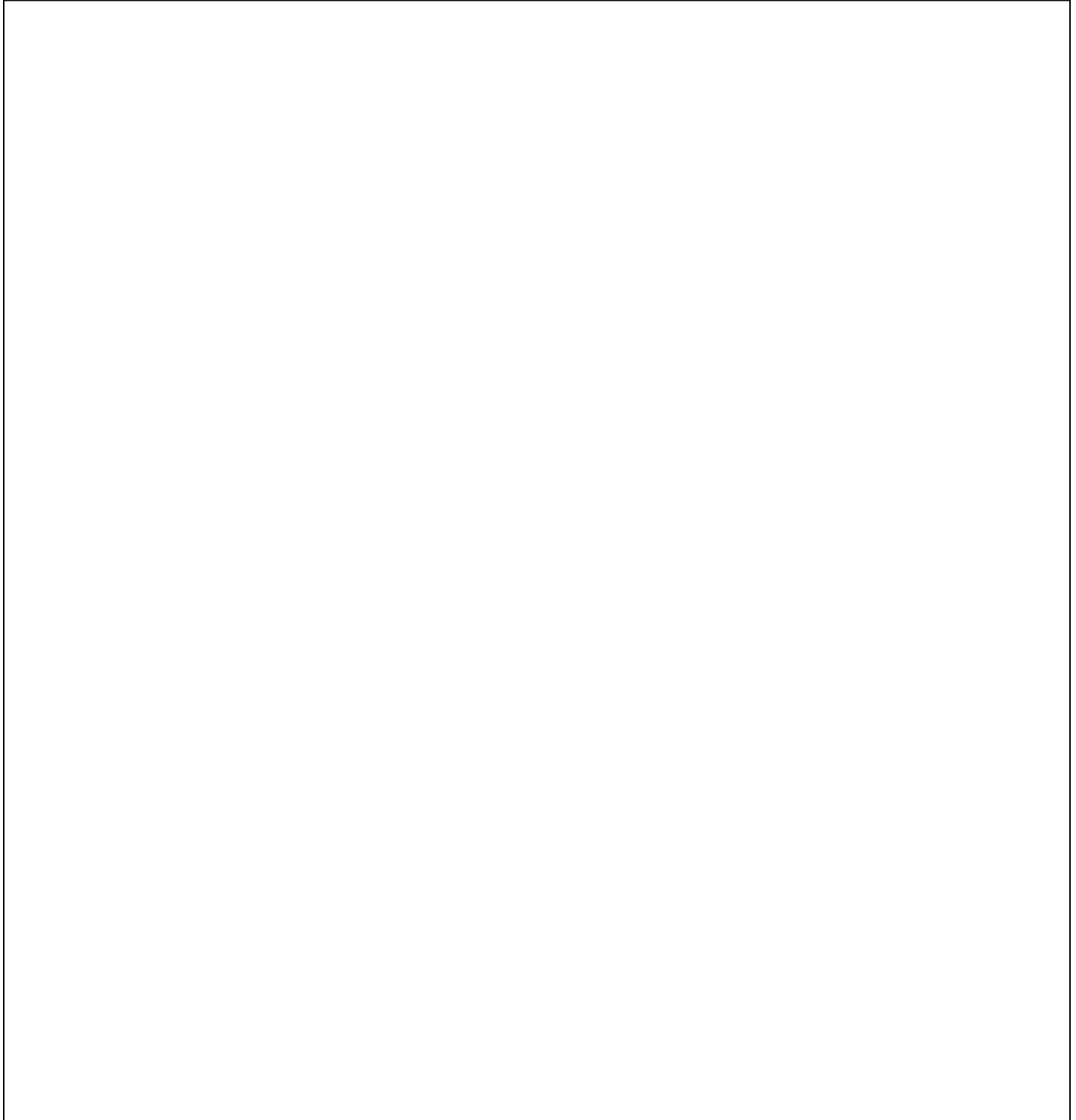
Existing square footage.....**Total:**.....
Height of tallest structure:.....

Proposed Structures:

Proposed use: (ie, garage, shed, barn, etc.)	Square footage: (exclude attics < 7 1/2' high and below-grade basements):			
.....Height:.....;	1 st floor:.....	2 nd floor.....	3 rd floor.....	Total:.....
.....Height:.....;	1 st floor:.....	2 nd floor.....	3 rd floor.....	Total:.....
.....Height:.....;	1 st floor:.....	2 nd floor.....	3 rd floor.....	Total:.....
Total proposed square footage:

Building Coverage %.....(perimeter of floor space including porches, balconies, roof overhangs>30")
Lot coverage %(all ground cover including driveways, walkways, etc.)
Parking spaces have.....need.....

Site Plan: The box below represents your property. Draw your existing buildings and proposed buildings here. Identify all existing and proposed buildings and all front, back, and side measurements from all buildings. Please provide a separate sketch showing the height of the building.

A large, empty rectangular box with a thin black border, intended for the applicant to draw a site plan showing existing and proposed buildings and their measurements.

THIS SECTION PERTAINS ONLY TO THOSE REQUESTS REQUIRING CONDITIONAL USE REVIEW BY THE DEVELOPMENT REVIEW BOARD:

(Refer to Sections 5.2 and 5.3 of the Waitsfield Zoning Bylaws)

- 1. Application Requirements (5.2)
- 2. Conditional Use Review Criteria: Submit responses to each of the review criteria listed.
- 3. Stamped addressed envelopes for all abutters (list below)

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THIS SECTION PERTAINS TO THOSE REQUESTS FOR DIMENSIONAL VARIANCE AND THEREFORE DEVELOPMENT REVIEW BOARD REVIEW:

(Refer to Section 6.5 of the Waitsfield Zoning Bylaws)

- 1. Submit narrative with application.
- 2. Stamped addressed envelopes for all abutters (list below)

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Other facts for the Development Review Board to consider:

No Certificate of Occupancy/Compliance shall be issued for any use and/or structure unless constructed and completed in conformity with the representations contained in the application for the zoning permit.

The undersigned hereby applies for a Zoning Permit to be issued on the basis of the representations contained here, and to the best of his/her knowledge believes them to be true.

PLEASE NOTE THAT THIS APPLICATION DOES NOT AUTOMATICALLY QUALIFY YOU FOR A STATE PERMIT. CONTACT THE STATE PERMIT SPECIALIST AT (802) 476-0195.

Signature.....Phone(s).....Date.....

Please print your name legibly.....

If this request is to be reviewed by the Development Review Board, then the completed application must be received 25 days in advance of the meeting.

TOWN OF WAITSFIELD
Fee Schedule
Effective July 18, 2022

Zoning Permits are required for all “land development.” Additional fees are assessed for Conditional Use applications, Variance Requests, Subdivisions/Boundary Line Adjustments, Public Hearing notices, etc.

Zoning Permit Applications*

Residential additions, alterations, or accessory structures <u>less than</u> or equal to 250 sq. ft.	\$100
Residences, residential additions, alterations, or accessory structures <u>more than</u> 250 sq. ft.	\$.10 per sq. ft., \$125 minimum + + \$150/new unit ≤ 2,500 sq. ft or + \$250/new unit > 2,500 sq. ft.
Commercial structure, structural alterations, or other development	\$.15 per sq. ft., \$175 minimum
Change of Use with <u>no</u> structural alteration	\$100
Change of Use with structural alteration	\$100 + \$.10 per sq. ft.
Ponds (require proof of State Permit if > 500,000 cubic feet of water)	\$150
Home Occupation	\$75
Quarry, Sand, Soil or Gravel Pit Excavation; Water Extraction	\$300
Parking lot with 10 or fewer spaces	\$150
Parking lot with 11 or more spaces	\$200
Pools, Tennis Courts, other Outdoor Rec. Facility	\$100
Sign	\$100
Boundary Line Adjustment	\$175
Administrative Review (by PZA)	\$200
Renew permit prior to expiration	\$25
Amend existing permit	\$50
Re-issue of permit with no change	\$75
Certificate of Occupancy	\$50

Development Review Board Applications**

Conditional Use/Non-Conforming Use (Residential)	\$150
Conditional Use/Non-Conforming Use (Commercial)	\$200
Variance (Residential)	\$150
Variance (Commercial)	\$200
Appeals of ZA Decision	\$100
Home Business	\$100
Amendment to Site Plan	\$100
Subdivision Sketch Plan Review	\$50
Major Subdivision (Preliminary & Final Review)	\$300 per lot
Minor Subdivision (Final Plan Review)	\$250 per lot
P.U.D/P.R.D. (including site plan review)	\$400
Amendment to P.U.D./Subdivision	\$150

*All permit applications include the \$10 recording fee.

**All DRB applications are subject to an additional flat fee of \$65 for warning in the newspaper.

Application fees may be waived only upon approval of the Selectboard.

All Town of Waitsfield applications are exempt from fees.

Miscellaneous

Zoning Bylaws

Subdivision Regulations

Town Plan

Appeal of DRB Decision to Environmental Court (state fee)

Late fee for building permits (construction before permit)

Certificate of Zoning Compliance

FEE

\$10

\$10

\$15

\$225

add 100% to regular fee

\$75